

We invite you to be a part of a great cause!



3rd Annual Holiday Craft Fair Application
BENEFITING



Reserve your spot today!

I hereby apply as a crafter for the 2019 Holiday Craft Fair benefitting The BackStoppers. The event will be Friday, November 15th from 3:00pm – 7:00pm. A \$10 registration fee is required that will go directly to The BackStoppers. A flat donation or a percentage of your proceeds will also go directly to The BackStoppers. All crafters must donate in order to participate. Applications are due to Michelle Archer, by October 30th with your \$10 registration fee payable to Woodard.

Contact Information

Please fill out the form below:

Exhibitor's Name: _____

Business Name: _____

Type of Craft (be specific): _____

Business Facebook Page: _____ (example: @Woodard247)

Email: _____ **Phone:** _____

Number of Spaces Requested: _____ @ \$10 each

Each space is approximately 8' x 8' and allocated on a first-come, first-served basis.

Special Requests

Please check where applicable:

☐ 6ft x 2ft Table (\$5)

☐ Electricity (free)

☐ Additional chairs (free)

☐ Written Request: _____

Donation Information

Please select either a flat donation amount or a percentage of sales from the event you'd like to donate.

☐ Flat donation in the amount of \$50

☐ Percentage donation of _____ %

Minimum of 10% required

☐ Additional monetary donation in the amount of \$ _____

To apply, please submit the following to Michelle Archer at marcher@woodard247.com or mail to 2647 Rock Hill Industrial Court, St. Louis MO 63144.

- Completed application form
- Check made payable to "Woodard Cleaning & Restoration"
- Photos (2-3) of your merchandise to assist with booth placement
- Business card, if applicable.

General Information:

- Rental Fee/Donation includes one 8' x 8' space and two chairs. Additional chairs available upon request.
- Electricity will be available if requested ahead of time
- Bring your own tables/display to set up your booth (tables can be provided for an additional \$5/table)
- Special requests on the application form will be filled if possible.
- No sales of firearms, weapons or animals are allowed.
- No open flames are allowed.
- No nails, screws or staples may be put in walls, floors, ceilings or tables.
- A flat fee or percentage of your proceeds is required and must be submitted to Woodard. Woodard will then provide The BackStoppers with one check of all collected funds.
- All proceeds Woodard collects will go directly to The BackStoppers.
- Woodard accepts no responsibility for lost or stolen items, accidents or damages.
- Woodard is a smoke-free campus. Smoking will not be permitted.
- Deadline for all applications is October 30, 2019. No refund will be provided.

What do you get as a crafter participating in Woodard's Holiday Craft Fair?

- Booth space in a beautifully crafted office with climate controlled conditions. The event will take place rain or shine!
- Expert marketing assistance from Woodard's marketing team including but not limited to: Facebook event page, promoted social media advertisement of the event, digital copy of event flyer, publicity on BackStoppers event page, and more!
- Targeted demographic will be the area surrounding Woodard's campus: Kirkwood, Clayton, Ladue, Frontenac, Webster Groves, etc.